



Main Campus
51 Charles Ave
Middlebury, VT 05753
North Campus
372 Mainelli Rd
Middlebury, VT 05753

PATRICIA A. HANNAFORD REGIONAL TECHNICAL SCHOOL DISTRICT

BOARD MEETING AGENDA

THURSDAY, June 20, 2024

5:00 PM

51 Charles Avenue, Middlebury, VT 05753

Room A208

[Zoom Link](#)

Public Comment Guidelines:

- Public comments are encouraged and welcome at each regular board meeting during the two periods designated for public comment.
- Public comments are limited to three minutes per person.
- The first opportunity is for agenda items only.
- The second is for commentary on any topic.
- Citizens will be called to make their statements by the Board Chair.
- Public comments regarding personnel, personnel matters, students, or legal matters will not be heard by the Board.
- No items raised during public comment may be acted upon by the Board.
- After the speaker has made their statement, the speaker will be seated with no further debate, dialogue, or comment.

- A. Call to Order Upon Reaching a Quorum
 - 1. Introduction of Board Members
 - 2. Motion to Approve Agenda
 - 3. Motion to Approve May 16, 2024 Meeting Minutes
- B. Public Comment on Agenda Items Only
- C. Consent Agenda
 - 1. Monthly Accounts Payable for May 2024
 - 2. Building & Equipment Reserve
 - 3. General Fund
 - 4. Revolving Account
 - 5. Payroll (ACH)
 - 6. Payroll (Cash, Check)
 - 7. Line of Credit

D. Personnel Items:

1. Accept Resignation of Patrice Alexander, Administrative Assistant, 1.0 FTE, effective 6/30/24
2. Accept Resignation of Candace Jones, Finance Assistant, 1.0 FTE, effective 6/30/24.
3. Appoint Stefanie Wilber, Medical Professions Instructor, 1.0 FTE, effective 7/1/24
4. Appoint David Mills, Diesel Technology Instructor, 1.0 FTE, effective 7/1/24
5. Appoint Dylan Vose, Welding Instructor, .55 FTE, effective 7/1/24
6. Appoint Daniel Arensmeyer, Manufacturing and STEM Instructor, 1.0 FTE, effective 7/1/24
7. Appoint Jessica Danyow, Co-Op/Work Based Learning Coordinator, .55 FTE, effective 7/1/24

E. Reports to the Board:

1. Superintendent Report:
 - i. Superintendent Vacation
 - ii. Summer Office Hours: Monday through Friday, 8 AM to 2 PM
 - iii. Update on the Flash Freezer
2. Business Manager report

F. Discussion

1. Board Retreat
 - i. Dates/Times

G. Action Items:

1. Line of Credit
2. Building and Equipment Reserve Account
3. IRC Account (Sweep Account)
4. Approval of Board Meeting Dates and Times

H. Public Comment

- I. Executive Session pertaining to: 1 V.S.A. §313(a)(1) – labor relations agreements with employees (negotiations); 1 V.S.A. §313(a)(3) – appointment, employment, or evaluation of a public officer or employee; followed by adjournment.

H. Next Board Meetings:

1. Thursday, August 15, 2024
2. Thursday, September 26, 2024 (non-regular date)
3. Thursday, October 17, 2024