### Meeting Date:
Wednesday, October 11, 2017  
DRAFT

### Location:
Hannaford Career Center

### Present:
- Dana Peterson
- Jason Larocque
- Mark Perrin
- Michael McGrath
- Melissa Beckwith
- Allison Sturtevant
- Gibson Smith
- Lorraine Morse
- Kim Farnham
- Michael Giorgio
- Michael McLaughlin
- Nick Causton
- Kelley Mills
- Len Schmidt

### Absent:
- Kristina MacKulin

### Visitors:
- Gretchen Bailey
- Jake Burnham

### Secretary:
Minutes taken by Linda Barrett

<table>
<thead>
<tr>
<th>Topic Discussed</th>
<th>Summary of Topic Discussed</th>
<th>Decision/Action to Be Taken</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Housekeeping:</strong></td>
<td>Meeting was called to order at 5:02 PM</td>
<td>Morse/Farnham moved, “To approve the Revised Agenda”. Motion was passed.</td>
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<tr>
<td></td>
<td>Larocque explained the need to add two Executive Sessions to the agenda for Negotiations and Personnel (at end of agenda).</td>
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<td></td>
<td>Introduction of Board members.</td>
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<tr>
<td>Visitor Comments</td>
<td>There were no visitor comments.</td>
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<tr>
<td>Correspondence</td>
<td>There was no correspondence.</td>
<td></td>
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<tr>
<td>Consent Agenda</td>
<td><strong>Minutes of September 13, 2017</strong></td>
<td>Consent agenda was approved as presented.</td>
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<tr>
<td></td>
<td><strong>Accounts Payable for August 22, 2017</strong></td>
<td></td>
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<tr>
<td></td>
<td><strong>Building &amp; Equipment Reserve</strong></td>
<td></td>
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<tr>
<td></td>
<td>Vouchers 8/22/17 $35,740.00  Total $35,740.00</td>
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<td></td>
<td><strong>General Fund</strong></td>
<td></td>
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<tr>
<td></td>
<td>Quick Checks 7/24/17 $79,990.53  Quick Checks 8/22/17 $155,138.67  Quick Checks 8/22/17 $1,246.00  Quick Checks 8/22/17 $4,144.81  Total $240,520.01</td>
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<td></td>
<td><strong>Revolving Fund</strong></td>
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<td></td>
<td>Vouchers 8/22/17 $1,889.41  Total $1,889.41</td>
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</table>
## Action Agenda

### Accounts Payable for October 11, 2017

<table>
<thead>
<tr>
<th>Building &amp; Equipment Reserve</th>
<th>Vouchers</th>
<th>10/11/17</th>
<th>$21,794.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>Total</td>
<td></td>
<td>$21,794.00</td>
</tr>
</tbody>
</table>

### General Fund

| Quick Checks | 9/25/17 | $55,517.76 |
| Vouchers     | 10/11/17 | $171,234.36 |
| Total        |          | $226,752.12 |

### Revolving Fund

| Vouchers | 10/11/17 | $4,128.12 |
| Total    |          | $4,128.12 |

### Total Expenditures

| $530,823.66 |

### Policy 2.3 – Financial Condition & Activities

Report in packet. Petersen stated spending is currently less than 25%.

### Policy 2.5 – Emergency Superintendent Succession

Report in packet. It is a collective team effort including Lynne Coale and Kelley Mills.

### Policy 4.7 – Board Committee Structure

- **Community Engagement Committee**
  - [Ownership Communication Committee]
  - Community Engagement Committee has been formed and will meet on November 1. Budget & Policy meetings were changed to the 4th Wednesday of each month.

### Proxy/Certificate of Authority Designation by Board

There was discussion about the resolutions and Bylaw changes being voted on at VSBA and VEHI-VISBT meetings on October 19 & 20. Only Perrin and Peterson are attending; need to authorize who will vote.

### Chart of Committee and Board Meeting

Dates/times were discussed and distributed.

Peterson presented the September 29 Newsletter “The Trade” which was also on the website and Facebook. It was suggested that it also be posted on Front Porch Forum.

### Facilities Report


**Superintendent’s Report** (in packet)

Auditor, RHR Smith, has been hired. Written protocols to be implemented.

## Informational Agenda

Perrin/Causton moved, “To approve Policy 2.3”. Passed

McGrath/Farnham moved, “To approve Policy 2.5”. Motion passed.

McLaughlin/Giorgio moved, “To approve Policy 4.7 as amended”. Motion passed.

Farnham/Perrin moved, “To authorize Jason Larocque and Dana Peterson to represent the Board by voting at both meetings”. Motion was passed with one Nay.
Dean of Students Report (in packet)

Adult Tech Ed Report (in packet)
Noted that numbers for CDL class have changed; poor communication with contractor.

Policy 4.1 Governing Style
McLaughlin stated that the meeting was well run and is ahead of schedule; pertinent questions were asked; efficient use of time.

Executive Session – Negotiations

Executive session - Personnel
Morse, Causton, Giorgio, were recused.

The Board entered Executive session at 5:30 pm.

Adjournment

Perrin/Farnham moved, “To enter Executive Session for the purpose of discussing Negotiations”. Passed

McLaughlin/Farnham moved, “To enter Executive Session for the purpose of discussing Personnel”. Passed.